

The New.Mannatech.Com Website Training

Monday Training Call: October 12, 2009

- Live Life to the Fullest Prospecting Webinar every Monday at 8 PM CST - <https://www2.gotomeeting.com/register/490712259> or go to www.mannatrain.net and click on the link on home page.
- Mannatech's Wealth Optimizer™ software is now available
- OsoLean Single Serving Packs Special – 2 Boxes for \$100.00 available as a one time order for BP 11-12

1. Log in by going to <https://new.mannatech.com>
2. If you do not want to hear and see the flash presentation every time you go to your Mannatech website use the following link to save as a favorite <https://new.mannatech.com/en/US/Login.aspx>
3. When you log in you will be redirected to MY OFFICE page:
 - a. If there is anything you need to do with your business... like renewal, automatic order in exception... it will appear under “ASSOCIATE NOTICE” in the upper right hand side of the screen.
 - b. Change the size of the fonts on the screen by clicking on the different size “A”s in the upper right side of the screen
 - c. Under “NEWS FROM MANNATECH” you will find all the new updates from Mannatech corporate
 - d. You can customize what appears on the “MY OFFICE” page by clicking **on Profile and Preferences** next to “MY DASHBOARD”
 - e. Under “MY DASHBOARD”, you will find misc items about Products, Incentives, Upcoming Events, Website Updates, My Business, and Recent Events
4. **Click on Tools and Financial Products** to order Marketing Material
 - a. If you would like to download one of the product tear sheets so you can email it to your prospects, first **click on the respective tear sheet**. Then **Click on ADDITIONAL INFORMATION** which will reveal a link that you will **Left click** on to save the respective tear sheet to your computer.
5. **Click on REGISTER NEW ASSOCIATES AND MEMBERS** to sign up you new associates. You will sign up the associate and receive the account number, and you will have 1 week to assign a pack to the new associate.
6. **Click on PLACE ORDERS** for Automatic, One Time, Upgrades, or Renewal Orders.
7. **Click on MANAGE MY BUSINESS** to go to Success Tracker, Your commissions, Incomplete or Pending Sign ups
8. **Click on RESOURCES** To go to Library, Training, Associate Ads, Wealth Optimizer Program, Meeting and Events Planner
 - a. **Click on ASSOCIATE ADS** to see some of the great materials that Mannatech has created for us to use in marketing. You can print these, add your personal info on the flyer and use them in your business.
 - b. **Click on TRAINING** to access to training on the following subjects.
 - i. Website Training
 - ii. Fast Start Training
 - iii. Why Networking Marketing
 - iv. Why Nutrition, Why Supplements, Why Mannatech
 - v. Compensation Plan